

PRIVACY POLICY

1 Introduction: As a fully accredited psychotherapist, I am committed to respecting and protecting your privacy and I comply with my obligations under the Data Protection Acts 1988 and 2002. The purpose of this Website Privacy Policy is to explain how I deal with any personal data you provide me while visiting this website or communicating with me via email or phone. Naturally, if you are not happy with this Website Privacy Policy you should not use this website. By visiting this website, you are accepting and consenting to the terms described in this Website Privacy Policy.

2 Types of Information Collected:

- “Personal Data”: This is data that identifies you or can be used to identify or contact you and may include your name, address, telephone number, email address and user IP addresses in circumstances where they have not been deleted. Such information is only collected from you if you voluntarily submit it to me.

3 Purposes for which I Hold Your Information: I will process any Personal Data you provide to me for the following purposes:

- (a) to provide you with the services you have requested;
- (b) to contact you if required in connection with the services you have requested or to respond to any communications you might send to me.
- (c) I will not disclose your Personal Data to third parties unless you have consented to this disclosure. I will disclose your Personal Data if I believe in good faith that I am required to disclose it in order to comply with any applicable law, a summons, a search warrant, a court or regulatory order, or other statutory requirement.

4 Security: Your Personal Data is held on secure servers hosted by [my Internet Service Provider]. The nature of the Internet is such that I cannot guarantee or warrant the security of any information you transmit to me via the Internet. No data transmission over the Internet can be guaranteed to be 100% secure. However, I will take all reasonable steps (including appropriate technical and organisational measures) to protect your Personal Data.

5 Third Party Links: Any external links to other websites are clearly identifiable as such. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that I do not accept responsibility or liability for these policies.

- 6 Updating, Verifying and Deleting Personal Data:** You may inform me of any changes in your Personal Data, and in accordance with my obligations under the Data Protection Acts 1988 and 2002 I will update or delete your Personal Data accordingly.
- 7 General:** Delay or failure on my part in enforcing any of my rights shall not constitute a waiver by me of my rights and remedies. If any part of this Website Privacy Policy is held to be invalid or unenforceable, the validity or enforceability of the remainder will not be affected.
- 8 Changes to the Website Privacy Policy:** This Website Privacy Policy may change from time to time. Any changes to this Website Privacy Policy will be posted on this website so that you are always aware of what information I collect, how I use it, and under what circumstances, if any, I disclose it. Any changes to this Website Privacy Policy will be effective when posted. As your use of my website is subject to your acceptance of this Website Privacy Policy, and any amendments thereto, please review the Website Privacy Policy each time you use the website.
- 9 Contact Me:** Your privacy is important to me. If you have any comments or questions regarding this Website Privacy Policy please contact me at: elinpayne@yahoo.com